**LITURGY PREPARATION**

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| **Preparation prior to Mass**  | **Advertising, invitations, rehearsals** |
| **Time of Mass** |  |
| **ENVIRONMENT****Church preparation****Flowers****Fire – place of assembly** |  |
| **Candles available** **Easter candle prepared** |  |
| **MUSICIAN****Cantors** |  |
| **Acolyte** | **Ensure ministers know the needs of this liturgy Pg 297 St Pauls Sunday Missal** |
| **Altar Servers****Junior****Senior** |  |
| **Hospitality****Ushers required** | **Party for RCIA afterwards? Greeters required?** |
| **RCIA particulars****candidates** | **Rehearsal** |
| **Proclaimers** |  |
| **Extraordinary Ministers of Holy Communion** |  |
| **NOTES** |  |
| **Liturgy** | **Song/Composer** | **Notes** | **Clarification** |
| **Commentary** |  |  | For those people already seated, invitation for people to leave the church |
| **Blessing of the fire****Lighting of the candle****Procession to church** |  | Route? |  |
| **Lighting of people’s candle** |  |  |  |
| **Managing the church lighting** |  |  |  |
| **Exsultet** |  |  |  |
| **Liturgy of the Word****Readings+canticle****1,2,3,4,5,6,7** |  |  | Cantors for the psalms |
| **Gloria** |  |  | Extra bells required? |
| **Epistle Rom:3-11****Psalm****Gospel yr A,B,C** |  |  |  |
| **Homily** |  |  |  |
| **Baptismal Liturgy****Candidates****Baptismal candles** |  |  |  |
| **Litany** |  |  |  |
| **Renewal of Baptismal Promises – the people** |  |  | How to light the people’s candles efficiently? |
| **Sprinkling of the people** |  |  |  |
| **Prayers of Intercession** |  |  | RCIA people participating? |
| **Liturgy of the Eucharist** |  |  | As laid out in Missal |
| **Collections** |  |  |  |
| **Presentation of the Gifts** |  |  | RCIA people? |
| **Holy Holy****Memorial Acclamation****Amen** |  |  |  |
| **Our Father** |  |  | Plain chant or spoken |
| **Lamb of God** |  |  |  |
| **Communion Hymn** |  |  |  |
| **Solemn Blessing** |  |  |  |
| **Sending Hymn** |  |  |  |